

SOUTH RIBBLE BOROUGH COUNCIL

ITEM 4

SCRUTINY COMMITTEE – 23 SEPTEMBER 2014

MATTERS ARISING FROM PREVIOUS MEETINGS

Date of Meeting & Min. No.	Title and Recommendation	Portfolio Holder/ Responsible Officer	Accepted Yes/No	Implemented Yes/No	Explanation/Progress
23/06/14 4	<p>Performance Monitoring Report - year end 2013/14 (April 2013 to March 2014)</p> <p>8. a Member Learning Hour be arranged on the Council's business support service.</p> <p>9. further information on the occupancy rates of other town and district centres be shared with the Scrutiny Committee.</p>	<p>Cllr P Smith / Denise Johnson</p> <p>Cllr P Smith / Denise Johnson</p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>Yes</p>	<p><i>Currently being scheduled as part of the Member Learning Hour programme.</i></p> <p><i>A copy of the last Retail Position Statement carried out in February 2014 was sent to all Scrutiny Committee Members on 19 August 2014.</i></p>
12/08/14 13	<p>Member Development Plan Outturn report 2013/2014 and draft Member Development Plan 2014/2015</p> <p>1) receive a further report at the next meeting on the status of the number of appraisals outstanding.</p> <p>2) welcome the fact that prospective candidate sessions will be held in the run up to the 2015 borough, parish and town council elections.</p> <p>3) request that preparation for the 2015 member induction programme commence and that it be included in the Member Development Action Plan.</p> <p>4) request that further consideration be given to</p>	<p>Cllr Mrs Smith / Steve Nugent</p> <p>Cllr Mrs Smith / Martin O'Loughlin</p> <p>Cllr Mrs Smith / Steve Nugent</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Yes</p> <p>No</p> <p>yes</p>	<p><i>The latest position will be reported</i></p> <p><i>Prospective candidate sessions to explain the timetable and processes in relation to the election will be scheduled for the week following close of nominations</i></p> <p><i>Now added to the Plan</i></p> <p><i>This will be considered shortly</i></p>

	<p>achieving Level 2 of the Member Development Charter.</p> <p>5) welcome the offer to investigate the possibility of providing access to the ECDL qualification at times convenient to members.</p> <p>6) welcome the offer to revisit the approach to e-learning.</p> <p>7) look forward to an update on access to Cllr CONNECT following the roll out of tablets.</p> <p>8) meet to consider how the Council's action plans might be made more SMART (specific, measurable, achievable, realistic and timebound).</p>		Yes	No	
			Yes	No	<i>To be investigated with the IT Training Officer</i>
			Yes	No	<i>This will be offered to Members by October</i>
			Yes	Yes	<i>Scrutiny Committee – briefed on 2 September 2014</i>
			Yes	No	<i>Meeting to be arranged</i>
12/08/14 14	<p>Scrutiny Review of External Communications - Final Progress Report</p> <p>1) welcome the Leader's commitment to consider a borough-wide campaign to encourage cleanliness and residents to have pride in their local area.</p> <p>2) look forward to the re-consideration of a business process review of public relations policies and procedures in the autumn.</p> <p>3) welcome a copy of the council's social media strategy and development of success measures.</p> <p>4) request a further report on the effectiveness of the Council's website and its measures of success.</p> <p>5) receive a progress report on the development of mobile applications and individual member webpages.</p> <p>6) welcome the Leader's assurance that</p>	Cllr Mrs Smith / Steve Nugent	Yes	No	<i>Currently being prepared</i>
			No	No	<i>The re-established PR Team will require bedding-in – prior to this issue being considered</i>
			Yes	Yes	<i>Circulated at meeting with Scrutiny Committee on 2 September 2014</i>
			Yes	Yes	<i>As above</i>
			Yes	Yes	<i>As above</i>

	webcasting would be considered as part of the wider exploration of equipment requirements in light of new legislation and request that the committee be involved in any decision going forwards.		Yes	No	<i>Still under consideration</i>
12/08/14 15	Scrutiny Review of Health Inequalities - Progress Report 2) the committee look forward to a written response from the Leader to Recommendation 1.	Cllr Mrs Smith / Mark Gaffney	No	No	<i>The Leader has discussed the benefits of becoming a World Health Organisation Healthy Borough with Councillor Hughes. He did not consider that this would bring any additional benefits as he was satisfied that the Local Development Framework was sufficiently aligned with the wellbeing of the borough.</i>